



## KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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November 16, 2007

Mr. Robin Schmaus  
1001 Big Creek Road  
Cle Elum, WA 98922

RE: Schmaus #2 Short Plat (SP-07-134), Schmaus #3 Short Plat (SP-07-146), **Schmaus #4 Plat (P-07-55)**

Dear Mr. Schmaus,

Based on newly received information, Kittitas County Community Development Services has determined that the above referenced projects are not exempt from review under the State Environmental Policy Act (SEPA). SEPA review is required to assess potential environmental impacts of the three contiguous projects with the same ownership for a total of 13-lots.

The SEPA process involves the transmittal of your completed SEPA checklists to interested agencies (for example, the Department of Ecology and the Department of Fish & Wildlife) and to all landowners within 500 feet of the location of your proposal. These agencies and adjacent landowners are given a 15 day comment period during which time they can submit any comments regarding potential environmental impacts they wish to have included in the record. After the 15 day comment period, Community Development Services will issue an environmental threshold determination that may include mitigations deemed necessary based on comments received. Once the threshold determination has been made, there is a 10 working day appeal period during which those parties of record have the option of appealing the decision made. If there are no appeals filed, the project review continues. Please see the attached flow chart for a more detailed explanation of the process.

Please complete and return the enclosed SEPA checklist for this project with the application fee of \$225.00, to Community Development Services at 411 North Ruby Street, Ellensburg, WA 98926, attention Mackenzie Moynihan, Staff Planner. Upon receipt of the checklist, the application will continue to be processed. Kittitas County Code chapter 15A.030.040 states that an application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form.

If you have any questions regarding this matter, please feel free to contact our office at (509) 962-7506.

Sincerely,

Mackenzie Moynihan  
Staff Planner

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DARRYL PIERCY, DIRECTOR

ALLISON KIMBALL, ASSISTANT DIRECTOR

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